



goMINTURN
Beautification Program
(Vibrant Street Character)

TOWN OF MINTURN
BEAUTIFICATION PROGRAM INTRODUCTION

The go MINTURN Beautification Program is excited to offer the Beautification Grant. This grant program is available to business members and property owners and renters wishing to move forward with rehabilitation projects on their Minturn property.

The purpose of the Beautification Program is to stimulate development, improve the visual image of properties and generate pride in the community. This new program is solely funded with money from the town's Economic Development budget and funding begins January 1, 2016.

The Beautification Program is a grant not a loan. Approved applicants may receive up to \$1000 per project. Business members and residents may be approved for one application, per property, per year. Applicants must complete the work within one year of being approved. The Beautification Program will not consider applications on projects where the work has already been started.

Funding for this program is limited and applications will be considered on a first come, first serve basis. Therefore, businesses and residents are encouraged to apply immediately for consideration. The Economic Development Advisory Committee will review all grant applications received since the previous review session. Please drop your application off at the Minturn Town Hall, 302 Pine St, 2nd Floor Offices, and Attn: Economic Development.

We encourage you to take the time to read over the complete program guidelines for the Beautification Program before submitting your application for consideration. The EDAC will not review applications unless all necessary paperwork and required supporting materials have been turned in.



goMINTURN Beautification Program Guidelines & Requirements

PROGRAM OBJECTIVES AND CRITERIA

Attractive building facades support and encourage local businesses. They have a large effect on the attractiveness and marketability of the surrounding area. The Beautification Grant Program is designed to provide financial assistance to property owners or tenants looking to improve or restore the original historic features of the physical external appearance exclusively for the front of the property ultimately enhancing Minturn.

PROGRAM OBJECTIVE

Restoring, or substantially beautifying, or enhancing the front façade or elevation of a Minturn building.

Applicant Eligibility Requirements

Property owners or tenants, located within Minturn are eligible to apply. In the case where the leaseholder is the applicant, the permission of the property owner is required.

Eligible Improvements

All grant funded improvements are for the external front façade and must be permanent and fixed in type and/or nature. Improvements must meet all Town of Minturn code requirements including zoning, building and safety codes. The applicant must obtain all necessary permits and pay any corresponding fees.

The Town of Minturn's Economic Development advisory Committee reserves the right to determine the eligibility of all items in a project's scope of work. Eligible items include, but may not be limited to:

- Façade rehabilitation
- Door and window repair and replacement
- Exterior painting
- Masonry cleaning and/or repair
- Signage

Ineligible Improvements

- Cost of new construction, repair or replacement of a new roof unless it is a significant architectural element of the building and is visible from street level in the immediate vicinity of the building.
- Work that principally involves minor repairs, painting or maintenance
- Billboards
- Landscaping
- Removal of architecturally significant features
- Paving
- Sandblasting
- Purchase of property

- Inventory and operating capital
- Any activity completed prior to receiving final approval of grant funds
- New construction or additions that would increase space.
- Any interior work
- Anything not meeting the Minturn Municipal Code requirements.

Buy Local

Whenever possible, Applicants are strongly encouraged to use local contractors to complete all tasks associated with their renovation. This will not only help garner support to continue this program, but more importantly help boost our local economy.

Application review process

In order to qualify, applicants cannot start on their project until after receiving the necessary approvals. If work begins before application or approval, the Town cannot fund the project with Beautification Grant funds.

1. Applications must be submitted to the Economic Development Department. An application from a tenant must include written approval from the owner.
2. Copy of application will be submitted to the Planning Director for review.
3. A Team may visit the site to discuss the proposed improvements. If the proposal meets the requirements of the Beautification Program, a Conditional Letter of Approval will be sent to the owner/tenant. This letter may require modifications or changes to the original proposal.
4. If the application is conditionally approved, the owner/tenant may be required to prepare and submit cost estimates and drawings of the proposed work, in order to obtain final approval.
5. The applicant must obtain permits for the required work as necessary.
6. Applicant must provide proof of documentation of matching funds before drawing out grant funds.

Evaluation Criteria

The Town of Minturn's Economic Development Advisory Committee's decision to accept an application will be based on available funds, the merits of the proposed project, and the support it provides to the general beautification of Minturn. All approved projects will meet the criteria presented in this document.

- Meets all necessary requirements of the Planning Department and Planning Commission
- Appropriateness to the original, historic façade of the building
- Significant improvement of the visual appearance of the building and surrounding area
- The level of investment being made to the property
- Collective participation of adjacent property owners, if applicable
- How it relates to the overall existing architecture



**goMINTURN
Beautification Program
Application**

Applicant Name: _____ Phone: _____

Business Name (If Applicable): _____

Physical Address: _____

Property Owner: _____

Scope of Project: _____

Total Estimated Project Cost: _____

Total Funding Requested: _____

(Not to exceed \$1000.00)

Required Attachments:

- Photographs of façade to be improved (if requested)
- Written authorization from landowner if tenant is the applicant
- Bids, estimates, contracts, design drawings, if appropriate

Applicant's Certification

The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a grant under the Town of Minturn's Main Street Beautification Program and is true and complete to the best of the applicant's knowledge and belief.

Applicant's Signature: _____ Date: _____

Please send this completed application and accompanying materials to:

**Town of Minturn
Economic Development
PO Box 309
Minturn, CO 81645**

970-827-5645 | events@minturn.org | www.gominturn.com